



Welcome to Cranfield campus

Map and health and safety information

Directions and parking

By car

From London and the South

- Take the M1 north to junction 13.
- At the roundabout take the 4th exit (A507 towards Bedford).
- At the second roundabout take the 2nd exit (Cranfield, Hulcote and Salford).
- At Salford turn right at the T-Junction towards Cranfield.
- Follow this road to the end and go straight across the first roundabout, right at the second, then left at the third.
- With the petrol station on your left go straight over the mini-roundabout, and the entrance to the University is the first road on your right - signposted 'Main Reception'.

From Bedford and the East

- A428 then A422 west, exiting left into Astwood (7m), then left again following signposts.
- Or A421 south-west towards M1/Kempston/Milton Keynes, taking exit towards Cranfield/Marston Moretaine, then follow signposts towards Cranfield and then Cranfield University.

From Birmingham and the North

- M1 south to junction 14.
- Take A509 in direction of Wellingborough, then immediately first right, proceed through Moulsoe, then turn left following signposts.

From Oxford and the West

- Follow A34, then A421, to Bicester, Buckingham and Milton Keynes.
- In Milton Keynes follow signs to M1 North (junction 14).
- Take A509 in direction of Wellingborough, then immediately first right, proceed through Moulsoe, then turn left following signposts.

By bus or taxi

Many National Express coach routes run via Milton Keynes Coachway, Milton Keynes.

Taxis and buses are available to the University.
Buses run every half hour to Milton Keynes and Bedford.

www.unobus.info

By rail

To Milton Keynes: Central Milton Keynes is on the West Coast main line which connects London Euston to the Midlands, North and North West, and is 8 miles/12 km from Cranfield.

To Bedford: Bedford is on the line connecting London St. Pancras with the North, and is 12 miles/19 km from Cranfield.

Taxis and buses are available from Bedford and Milton Keynes to the University.

For more information on timetables and train operating companies see www.nationalrail.co.uk or call National Rail Enquiries on **08457 48 49 50**.

Visitor permits

Prior to arrival

Permits can be issued prior to your arrival by contacting Main Reception (Security, Building 26) and providing them with the details of the vehicle(s) due to park on campus – vehicle registration, name of the person you are visiting and the length of visit. The Visitor Permit can then be collected from any of the five Receptions on campus.

On the day

Should it not be possible to arrange for a Visitor Permit to be issued in advance, you will need to register your vehicle at any of the five Receptions on campus.

Visitors attending courses at Mitchell Hall or the Cranfield Management Development Centre (CMDC) do not need to register for permits.

T: 01234 750111 Extn: 2000

E: reception-main@cranfield.ac.uk

Health and safety

Your health and safety is important to us.

The University is certified to the OHSAS 18001 health and safety management standard and are committed to providing staff, students and visitors with a safe and healthy environment. We ask that all visitors follow the guidance of their hosts and should you have any concerns please raise these immediately.

Visitors

- If you are a visitor your host will accompany you, take suitable steps to ensure your wellbeing and advise you on appropriate local safety requirements.
- All visitors should report to Main Reception, Building 26 (T: +44 (0)1234 750111) on arrival at the University unless advised otherwise by your host.
- If for any of your visit you will be unaccompanied your host will explain and show you the specific fire evacuation procedure for the building you are in. Always take note of the fire escape routes and emergency exits for the area you are located.

Reducing risks and reporting

We are committed to providing a safe and clean campus. We require everyone to report any safety or environmental hazards, accidents, incidents or near misses. Visitors should report these to their host.

Electrical equipment

- Please ensure that any electrical equipment brought onto site is in a safe and suitable condition.
- Conduct a visual inspection before use to check that there are no breaks in casings, no loose cables or any signs of wear or heat damage.
- Ensure power cables are correctly positioned to prevent trailing cables causing a trip hazard.

Environment

The University has implemented an environmental management system which is certified to ISO 14001 at the Cranfield campus. As part of our environmental policy we ask that all visitors follow local guidance when using equipment and disposing of waste on site. Please use the recycling bins provided and save energy where possible.

Speed limit

The 20 miles per hour speed limit on campus is there for pedestrian and cyclist safety. **Please keep to this limit when you drive on site.**

Parking

All cars must display a current parking permit in their vehicle. **Only park in designated car parking areas.**

Pedestrian safety

Please use the footpaths where provided. **Be aware of workplace transport on campus.**

Smoking

You must not smoke in any University building. When smoking outside you must stand at least three metres away from entrances and open windows and dispose of the cigarette butts in the ashtray bins provided.

Safety signs

Please pay attention to, and obey the safety signage around campus. **Ask if you are unsure of what the signage means.**

Fire safety

Fire alarms are tested weekly.

If you discover or suspect a fire:

- Shout 'FIRE' and sound the alarm by activating the nearest fire alarm call point
- Evacuate the building by the nearest fire exit
 - X Do not stop to collect personal belongings**
 - X Do not use passenger or goods lifts**
- From a safe location contact Security on ext. 2222 or on 01234 752999 from a mobile. Security will send a patrol officer to the building and call the fire service
- Report to the assembly point
 - X Do not re-enter the building until authorised to do so**

First aid

EMERGENCY DIAL 2222 or 01234 752999

Phone 999 if an ambulance is needed. Security also need to be informed to assist in directing the ambulance to the correct location, and provide first aid.

Further information

For more information about health and safety at Cranfield, visit the intranet:

Select 'Health and Safety' from the right-hand navigation > 'Health and Safety Handbook' from the A-Z.



Campus map

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 T: +44 (0)1234 750111
www.cranfield.ac.uk

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